

# **SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY**

## **ANNUAL MEETING**

**22 JUNE 2020**

PRESENT: Councillor R Taylor (Chair)  
Councillor T Damms (Vice-Chair)  
Councillors: S Ayris, A Buckley, T Cave, R Frost, P Haith,  
C Hogarth, P Price, C Ransome, S M Richards, C Ross and  
Dr A Billings

CFO A Johnson, DCFO C Kirby and S Booth  
(South Yorkshire Fire & Rescue Service)

M McCarthy, N Copley, S Loach, M McCoole, M Potter and  
L Noble  
(Barnsley MBC)

M Buttery  
(Office of the South Yorkshire Police and Crime Commissioner)

A Mullen  
(RSM Risk Assurance Services LLP)

Apologies for absence were received from  
ACO T Carlin and R Barnett

### **1 TO APPOINT THE CHAIR OF THE AUTHORITY FOR THE ENSUING YEAR**

M McCarthy sought nominations for the appointment of the Chair of the Authority for the ensuing year. He added that, whilst there was no requirement within the Coronavirus Act for the constituent authorities or the Authority to hold annual meetings until at least May 2021, a decision had been taken to hold the Authority's annual meeting.

Members noted that, in the interim period, should a constituent authority decide to hold its annual meeting, and changes were made to its membership, then the Authority would make the appropriate membership amendments during the course of the year.

Councillor Taylor added that this caveat would also be applied to the other items on the agenda.

**RESOLVED** – That Councillor Taylor be appointed as Chair of the Authority for the ensuing year.

2 TO APPOINT THE VICE-CHAIR OF THE AUTHORITY FOR THE ENSUING YEAR

RESOLVED – That Councillor Damms be appointed as Vice-Chair of the Authority for the ensuing year.

3 CHAIR'S REMARKS

Councillor Taylor reflected upon the last year as Chair to the Authority, which he considered had been both a busy and challenging one, that had commenced with the Integrated Risk Management Plan (IRMP) through to the appointment of the new CFO and DCFO, and the current exceptional circumstances of the Covid-19 pandemic. He stated that SYFR continued to provide the highest level of protection to the communities within South Yorkshire, and that SYFR had surpassed its reputation with the HMICFRS Inspection results, its responses to major incidents and the ongoing Covid-19 pandemic. He personally thanked all Members, in particular the Chairs and representatives on the various boards and committees for their hard work, advice and assistance provided to him, SYFR and in particular to CFO Johnson for providing guidance, openness and accessibility. He also thanked L Noble, M McCarthy and M McCoole together with the other members of the Joint Authorities Governance Unit for the support provided to him.

4 MEMBERSHIP OF THE FIRE AND RESCUE AUTHORITY 2020-21

A report of the Clerk to the Fire and Rescue Authority was presented which provided the membership of the Authority for the municipal year 2020-21:-

Barnsley	Councillors T Cave and R Frost
Doncaster	Councillors P Haith, C Ransome and C Hogarth
Rotherham	Councillors R Taylor and A Buckley
Sheffield	Councillors S-M Richards, S Ayris, T Damms, C Ross and P Price
PCC*	Dr A Billings - South Yorkshire Police & Crime Commissioner

*\*At the Authority meeting held on 13 February 2017, it was agreed that the South Yorkshire Police and Crime Commissioner would become a Member of the Fire and Rescue Authority with full voting rights.*

RESOLVED – That Members noted the membership of the Authority for the municipal year 2020-21.

5 AUTHORITY GOVERNANCE ARRANGEMENTS

A report of the Clerk to the Fire and Rescue Authority was submitted to enable the Authority to note the appointment of Members to the Committees and Boards and also the appointment of Chairs and Vice-Chairs of the Committees (other than the

Appeals and Standards Committee) which were made at the Authority Meeting held on 24 June 2019.

As mentioned above, if constituent Authorities hold Annual Meetings during the municipal year 2020-21, the authority would change its membership accordingly.

RESOLVED – That Members noted:-

i) The meeting structure as set out below:-

<b>Committee/Working Party</b>	<b>Members</b>
Audit and Governance Committee	Cllr P Haith (Chair) Cllr S Ayris Cllr C Ransome Cllr S-M Richards Cllr C Ross Cllr C Hogarth  3 Independent Members:- Mr A Dyson (appointed October 2019) Mr C Pilkington Mrs N Wright
Appointments Committee	Cllr R Taylor Cllr T Damms Cllr P Haith Cllr C Ransome Cllr A Buckley Cllr T Cave
Appeals and Standards Committee	Cllr S Ayris Cllr C Hogarth Cllr C Ross Cllr R Frost Cllr S-M Richards Cllr P Price
Principal Officers Review Committee A	Cllr C Ransome Cllr T Damms (sub)  Cllr P Haith Cllr P Price (sub)  Cllr A Buckley Cllr R Taylor (sub)

Principal Officers Review Committee B	<p>Cllr R Frost Cllr S Ayris (sub)</p> <p>Cllr C Hogarth Cllr A Buckley (sub)</p> <p>Cllr C Ross Cllr P Haith (sub)</p>
Principal Officers Review Committee C	<p>Cllr S Ayris Cllr T Damms (sub)</p> <p>Cllr T Cave Cllr R Taylor (sub)</p> <p>Cllr S-M Richards Cllr C Ransome (sub)</p>
Performance and Scrutiny Board	<p>Cllr A Buckley (Chair) Cllr S Ayris Cllr T Cave Cllr C Hogarth Cllr P Price Cllr R Frost Cllr P Haith</p>
Stakeholder Planning Board	<p>All FRA Members Cllr P Price (Chair)</p>
Corporate Advisory Group	<p>All FRA Members (No Chair required)</p>
Joint Liaison Forum (JLF)	<p>All FRA Members</p>

ii) The terms of reference of the Committees as set out in Appendices A to H.

**6 FUTURE MEETING DATES 2020/21**

A report of the Clerk to the Fire and Rescue Authority was presented setting out a schedule of meeting dates for the Authority in 2020/21.

Members noted an additional Fire Authority meeting date scheduled for Monday 11 October 2021.

RESOLVED – That Members:-

- i) Agreed the current governance framework of 8 meetings per year for the Authority and 6 meetings of Audit and Governance Committee underpinned by the Appeals and Standards Committee, Appointments Committee and the two Boards (Stakeholder Planning and Performance and Scrutiny).
- ii) Approved the suggested schedule of meeting dates for 2020/21 as set out below:-

<b>Fire and Rescue Authority</b>	<b>Audit &amp; Governance Committee</b>	<b>Performance &amp; Scrutiny Board</b>	<b>Stakeholder Planning Board</b>
*27 July 2020	*27 July 2020	*16 July 2020	*22 July 2020
*14 September 2020	*14 September 2020	10 September 2020	*23 September 2020
*12 October 2020			
*23 November 2020	*23 November 2020	19 November 2020	*18 November 2020
11 January 2021	11 January 2021		
8 February 2021			
	15 March 2021	25 March 2021	17 March 2021
26 April 2021			
	26 May 2021		
21 June 2021 (AGM & Ordinary)			
26 July 2021	26 July 2021	15 July 2021	21 July 2021
13 September 2021	13 September 2021	9 September 2021	22 September 2021
11 October 2021			
22 November 2021	22 November 2021	18 November 2021	17 November 2021

\* Meeting dates already arranged

**7 ARRANGEMENTS UNDER SECTION 41 OF THE LOCAL GOVERNMENT ACT 1985**

A report of the Clerk to the Fire and Rescue Authority was submitted to request the Authority to note the appointments of District Council representatives under Section 41 of the Local Government Act 1985.

As mentioned above, the appointments will remain unchanged for the municipal year 2020/21 unless constituent Authorities hold an Annual meeting and change the membership.

RESOLVED – That Members noted the appointment of the following Members and substitute Members of each constituent council, made at the Authority meeting held on 24 June 2019. Section 41 Members answer questions at Council meetings within their home authority on the discharge of the functions of the Fire and Rescue Authority:-

<b>Authority</b>	<b>Member</b>	<b>Substitute</b>
<b>Barnsley</b>	Cllr R Frost	Cllr T Cave
<b>Doncaster</b>	Cllr P Haith	Cllr C Hogarth
<b>Rotherham</b>	Cllr R Taylor	Cllr A Buckley
<b>Sheffield</b>	Cllr T Damms	Cllr S-M Richards

## 8 OUTSIDE BODIES

A report of the Clerk to the Fire and Rescue Authority was submitted to request the Authority to consider whether or not it wished to re-affiliate to the various outside bodies listed in the report and, if it did, to consider representation of the Authority on outside bodies.

Councillor Taylor requested an explanation of the offer around learning and development available for Members serving on outside bodies.

By way of an example, L Noble referred to the four Community Safety Partnerships that Members had been appointed to. Members are provided with briefings, policy support and research, and this is available for other bodies such as the LGA, YHEA etc. Should Members require advice or additional support they should contact either herself, M McCoolle or M McCarthy.

RESOLVED – That Members:-

- i) Noted the affiliation to the various outside bodies listed below:-

<b>Outside Body</b>	<b>Member Representation</b>
<b>LGA General Assembly</b>	S41 Members
<b>LGA Fire Commission</b>	Chair / Vice-Chair or their nominee
<b>LGA Urban Commission</b>	Chair & Vice-Chair or their nominee
<b>LGA Rural Commission</b>	Chair & Vice-Chair or their nominee
<b>Association of Metropolitan Fire Authorities (AMFRA)</b>	Chair & Vice-Chair

<b>Yorkshire and Humberside Employers' Organisation (YHEA)</b>	Cllr Tony Damms
<b>Community Safety Partnerships (or equivalent)</b>	Section 41 Members
<b>Local Pension Board (SYFRA)</b>	Cllr R Frost (Scheme Manager rep)
<b>Police &amp; Fire Collaboration Board</b>	Chair of the Authority

- ii) Noted the representatives serving on the outside bodies listed in the report for 2020/21 and agreed that, in accordance with Standing Order 24, the appointments continue until the next annual meeting of the Authority, or membership ceased.
  
- iii) Considered any learning and development that may be required to support Members on Outside Bodies.

CHAIR

Please follow the link below for further information on the updates of the actions arising from the Fire and Rescue Authority meetings:-

<https://meetings.southyorks.gov.uk/ecSDDisplayClassic.aspx?NAME=SD1250&ID=1250&RPID=402996&sch=doc&cat=13039&path=13039&zTS=D>